

**Invitation for Engagement of Resource Persons for  
F.Y. 2025-26**



**राष्ट्रीय महिला आयोग  
National Commission for Women**

**National Commission for Women  
Plot No 21, Jasola Institutional Area, Delhi: 110025**



**NATIONAL COMMISSION FOR WOMEN  
PLOT 21, JASOLA INSTITUTIONAL AREA  
NEW DELHI-110025**

**INVITATION FOR ENGAGEMENT OF RESOURCE PERSONS**

The National Commission for Women invites applications for **Engagement of Resource Persons** from Individual subject experts in order to engage their professional assistance in organizing Seminars/Workshops/Capacity Building Trainings/Consultations, Entrepreneurship & Skill Development Programme (ESDP), Entrepreneurship Development Programme, Management Development Programme, Entrepreneurship Awareness Programme, Exhibitions etc., under the Training Cell, NCW for the Financial Year 2025-26 under various themes and selected topics.

The Document containing the details of brief objective, scope, eligibility criteria, submission requirement, etc. can be downloaded from the website <http://ncw.gov.in>

Further details, if any, may be obtained from Principal Private Secretary, National Commission for Women, Plot no. 21, Jasola Institutional Area, New Delhi-110025 ([ramawatar.singh@nic.in](mailto:ramawatar.singh@nic.in) / +919220440515) during working hours.

Last date for submission of applications is **26<sup>th</sup> August, 2025 upto 17:00 hrs.** Sealed envelope, containing EOI must be addressed to:

**Shri Ramawatar Singh**  
**Principal Private Secretary**  
National Commission for Women,  
Plot no 21, Jasola Institutional Area,  
New Delhi, 110025

Applicants meeting the qualification criteria may be invited for presentation / proposal before the selection committee of the NCW.

*Shivani 11/8/25*

**(Dr. Shivani Dey)**

**Deputy Secretary**

National Commission for Women

Plot 21, Jasola Institutional Area

New Delhi 110025

*Note: The National Commission for Women or any of its designates reserves the right to cancel this request for application and/or invite afresh with or without amendments, without liability or any obligation for such request for applications and without assigning any reason. Information provided at this stage is indicative and NCW reserves the right to amend/add further details in the document.*





**F. No. 25-24/1/2025/Training Cell (NCW)**  
**NATIONAL COMMISSION FOR WOMEN**  
**TRAINING CELL**

**New Delhi**

**Dated the 11<sup>th</sup> August, 2025**

**NOTICE FOR INVITATION FOR ENGAGEMENT OF RESOURCE PERSONS FOR  
FY 2025-26**

**1. INTRODUCTION**

1.1 The **National Commission for Women (NCW)** was set up as **statutory body** in January 1992 under the National Commission for Women Act, 1990 to review the Constitutional and legal safeguards for women; recommend remedial legislative measures, facilitate redressal of grievances and advise the Government on all policy matters affecting women. The NCW is striving towards enabling women to achieve equality and equal participation in all spheres of life by securing her due rights and entitlements through suitable policy formulation, legislative measures, effective enforcement of laws, implementation of schemes/policies and devising strategies for solution of specific problems/situations arising out of discrimination and atrocities against women.

**2. PURPOSE/OBJECTIVE**

2.1 NCW has been conducting several National and State level Seminars/ Workshops/ Conferences/ Consultations/ Capacity Building Trainings/ Entrepreneurship & Skill Development Programme (ESDP), Entrepreneurship Development Programme (EDP), Management Development Programme (MDP), Entrepreneurship Awareness Programme (EAP) etc for holistic development of women. In line with its vision and to ensure impactful discussion, NCW needs to build up its core strength by empanelling subject experts in required areas who would be designated as 'Resource persons' (RP).

2.2 Accordingly, the Commission invites applications from eligible Subject Experts in order to engage their expertise in organizing Seminars/Workshops/Capacity Building Trainings/Consultations, Entrepreneurship & Skill Development Programme (ESDP), Entrepreneurship Development Programme, Management Development Programme, Entrepreneurship Awareness Programme, Exhibitions etc., under the Training Cell, NCW for the Financial Year 2025-26 under various domains.

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### **3. PREFERRED DOMAIN: -**

3.1 The Resource Persons may make their respective application under, any one, or combination of one or more, of the following domains: -

- i. Gender equality & women's rights
- ii. Legal awareness & justice for women
- iii. Domestic Violence
- iv. Prevention of Sexual Harassment of Women at Workplace Act, 2013
- v. Anti Human Trafficking
- vi. Digital Literacy, Social Media & Cyber Security
- vii. Education & career advancement
- viii. Women's entrepreneurship & skill development
- ix. Management & leadership development for women
- x. Financial literacy & digital inclusion
- xi. Health & well-being
- xii. Rural & urban livelihoods
- xiii. Mental Health & Wellness
- xiv. Artificial Intelligence
- xv. Self Defense
- xvi. Digital marketing & E-commerce
- xvii. Psychological Counselor
- xviii. Other women centric topics

3.2 Notwithstanding anything contained in 3.1, any programs or activities will be conducted only as per the terms and conditions defined by the Commission.

### **4. SCOPE OF WORK/ROLES & RESPONSIBILITY**

4.1 Empanelled Resource Persons may be called upon to discharge any of the following responsibility:

- i. Design and deliver training modules.
- ii. Serve as speakers, trainers, facilitators, or moderators.
- iii. Develop content and training materials.
- iv. Participate in policy consultations and knowledge sessions.
- v. Contribute to the planning and evaluation of programme activities.
- vi. Support exhibition and awareness campaigns.
- vii. Provide reports, analysis, and recommendations for further action.
- viii. Any other work as assigned by the Commission from time to time.

### **5. TERMS OF REFERENCE:**

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5.1 The Commission will provide honorarium and bear travelling allowance of the Resource Person, as per government rules. Amount of TA will be reimbursed on receipt of original bills/vouchers and other documents as per requirement.

5.2 The empanelled resource person shall not undertake any activity under the scope of his/her role and responsibilities provided in the scheme without the prior approval of the Commission.

## 6. ELIGIBILITY CRITERIA

6.1 Applicants must meet the following criteria:

- i. Proven expertise in the relevant domain (academic, professional, or practitioner level).
- ii. Minimum 3–5 years of experience in conducting or facilitating similar capacity-building initiatives.
- iii. Excellent communication and facilitation skills.
- iv. Prior experience working with government bodies, NGOs, academic institutions, or multilateral agencies (desirable).

## 7. APPLICATION REQUIREMENTS

7.1 Interested individuals satisfying the eligibility criteria mentioned in Point 6 may submit their application with a Cover Note highlighting relevant expertise & experience along-with prescribed proforma (Annexure 'A') & supporting documents / enclosures through email to [ramawatar.singh@nic.in](mailto:ramawatar.singh@nic.in); [gunjansingh.ncw@gov.in](mailto:gunjansingh.ncw@gov.in); [luckysharma.ncw@nic.in](mailto:luckysharma.ncw@nic.in) latest by 26<sup>th</sup> August, 2025.

*Note: The NCW reserves the right to reject a proposal without assigning any reasons thereto. No queries or representation regarding the same would be entertained.*

For more details visit: [www.ncw.gov.in](http://www.ncw.gov.in) or contact the following address:

रामावतार सिंह / Sh. Ramawatar Singh,  
प्रमुख निजी सचिव / Principal Private Secretary,  
प्रभारी, प्रशिक्षण प्रकोष्ठ / Incharge, Training Cell,  
राष्ट्रीय महिला आयोग / National Commission for Women,  
भूखंड सं० २१, जसोला संस्थानिक क्षेत्र / Plot No. 21, FC 33, Jasola Institutional Area,  
नयी दिल्ली ११००२५ / New Delhi - 110025  
वेबसाइट / Website : [<http://ncw.gov.in>]

EPABX NO. - 011 - 26942369, 26944740, 26944754, 26944805

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**PROFORMA**

Curriculum Vitae (CV) including the following details:

1. Name
2. Area of Specialization
3. Experience in Years
4. Educational Qualification
5. Academic Achievements
6. Professional Experience
7. Professional Achievements, if any
8. Books published
9. Editorial Assignments
10. Trainings undergone
11. Training participated as Key Resource Persons
12. Foreign Training Visits
13. List of similar assignments conducted (with brief descriptions)
14. Any certifications or recognitions received (optional)
15. Contact details (email, phone, address)

